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p: PO Box 5149 Elanora Heights NSW 2101

Type of Event -	Car Start Time -	Car Finish Time -	Event Date -
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Limousine/s Required -	Chrysler Stretch: (Seats 9 + 1)	Chrysler Sedan: (Seats 4)	GMH Sedan: (Seats 4)	Combination: (Please specify)
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Client's Name -	Client's Name -		
Residential Address -	Residential Address -		
Suburb -	Suburb -		
Telephone -	Telephone -		
Email -	Email -		
Pick Up Time -	AM PM	Pick Up Time -	AM PM
Pick Up Address -	Pick Up Address -		
Suburb -	Suburb -		

Destination Venue -	Telephone -
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Destination Address -

Return Required -	Yes No	Return Time -	Return Vehicle -
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Return Pickup Address-
Return Destination -

Additional Comments -

Payment Details - (Please tick method:)	Visa:	Mastercard:	AMEX: (attracts 5% surcharge)	Diners: (attracts 5% surcharge)	EFT:
Name on Card:	Security Code:				
Card Number:	Expiry Date:				
Deposit Date:	Deposit Amount: (20% of total due)	\$	Amount Quoted:	\$	

Note - Waiting/Over time will be charged in 15 minute increments from the expiration of your booked time -
 Stretch Chrysler = \$80.00 per 15 mins. Chrysler/BMW/Mercedes Sedans = \$60.00 per 15 mins. GMH/Ford Sedans = \$50.00 per 15 mins.

NBL's Terms & Conditions are attached, should that not be the case, the document is available for download from our website. Please read our Terms & Conditions before remitting your payment.

I/We have read and accept NBL's Terms & Conditions. Signature: _____ Date: ___/___/___

Office Use Only -	<i>Client ID</i>	<i>Invoice#</i>	Notes -
	<i>Deposit Amount</i> \$	<i>Date Paid</i>	
	<i>Balance Due</i> \$	<i>Balance Due Date</i>	

Terms & Conditions of service for Wedding Cars NSW & Northern Beaches Limousines.

Glossary – We, us – Wedding Cars NSW and/or Northern Beaches Limousines, owners, operators, chauffeurs or drivers.

Client - You, your – the individual/s, company or other entity making a reservation, and/or any representative or guest thereof.

Reservation Confirmation – General - A deposit of 20% of the total amount payable for each booking will apply. Your reservation is regarded as confirmed once we receive your deposit. The balance owing is due and payable 14 days prior to the date of your event.

Credit card details are required for all reservations and held as security against waiting time, cancellation, no-show and vehicle damage etc. You will be notified of any pending additional payment. Cash payments will only be accepted as a direct deposit into our bank account and must clear our account before travel. Drivers are NOT permitted to collect cash.

Reservation Confirmation – Weddings – A deposit of 20% of the total amount payable for each booking will apply. Your reservation is regarded as confirmed once we receive your deposit. The balance owing is due and payable 30 days prior to the date of your event.

Credit card details are required for all reservations and held as security against waiting time, cancellation, no-show and vehicle damage etc. You will be notified of any pending additional payment. Cash payments will only be accepted as a direct deposit into our bank account and must clear our account before travel. Drivers are NOT permitted to collect cash.

Reservation Confirmation – School Formals/Functions - A deposit of 20% of the total amount payable for each booking will apply. Your reservation is regarded as confirmed once we receive your deposit. The balance owing is due and payable 14 days prior to the date of your event. Credit card details are required for all reservations and held as security against waiting time, cancellation, no-show and vehicle damage etc. You will be notified of any pending additional payment. Cash payments will only be accepted as a direct deposit into our bank account and must clear our account before travel. Drivers are NOT permitted to collect cash.

Cancellation – General & School Formals/Functions - Your deposit is NOT refundable. The total confirmed fee will be charged if the reservation is cancelled within 7 days of the booked date. Cancellation MUST be made in writing (fax, email or letter) and must quote your booking reference number.

Cancellation – Weddings - Your deposit is NOT refundable. The total confirmed fee will be charged if the reservation is cancelled within 30 days of the booked date. Cancellation MUST be made in writing (fax, email or letter) and must quote your booking reference number.

Reservation Modifications – Once confirmed, your reservation price will not change unless you change details or extend your time/s. Should you have a need to modify transport times, routes or dates – please advise us in writing & where possible we will accommodate your requirements, however we **cannot guarantee** to be able to do so. You have the right to cancel your reservation subject to our cancellation policy. Our drivers DO NOT have the authority to alter the booked times, pick up or destination addresses or routes.

No-Show – You will be charged the total amount of the confirmed fee if you do not “show” at the nominated time and place.

Waiting/Over Time – We will always endeavour to accommodate our clients who require excess time with our vehicles. Within reason and where possible, the vehicle will be made available to you for as long as possible after the specified period of your reservation. Waiting/over time will be charged in 15 minute increments as per our standard fees.

Unforeseen Circumstances – We will make every effort to get you to your destination safely, comfortably and on time. However, occasionally, allowances must be made for unforeseen circumstances such as traffic, road and weather conditions, illness, vehicle breakdown etc. We cannot assume responsibility for circumstances beyond our control. Should there be a vehicle breakdown or mishap rendering the reserved vehicle out of commission, we reserve the right to substitute a vehicle/vehicles. We will make every effort to supply an alternate vehicle. Should we be unable to provide an alternate vehicle, a pro-rata refund may be paid. **No guarantee** can be made that we will supply an identical vehicle.

Limits of Liabilities & Insurance – In all cases, Wedding Cars NSW/Northern Beaches Limousines, owners, operators and chauffeurs/drivers maximum liability shall be limited to a full refund of monies paid pertaining only to the trip in question. All care will be taken by us, but no liability will be assumed. No claim for Liquidated Damages, Consequential Loss or for any other eventuality shall be admissible. Our insurance policies cover our passengers whilst inside our vehicle/s & en route only.

Vehicle Damage & Bad Behaviour – If you or any person or part of your party damage or soil our vehicle, interior or exterior, including all fittings and fixtures, you will be liable for all costs incurred to rectify said damage. If you or any person or part of your party behave in a manner deemed unsafe, crass or damaging or you or any part of your party is considered intoxicated, before, after or whilst en route, we reserve the right to abort travel, evict you from the vehicle & terminate your reservation. No refund will apply. A police report will be submitted if necessary.

Safety Devices - Seatbelts are fitted to all our vehicles and **must be used** by all passengers whilst the vehicle is in motion. Child restraints/booster seats **must be used** according to RTA guidelines. Failure to use the safety devices correctly, will be the sole responsibility of the passengers or passengers guardian/parent and/or the person or entity confirming the booking or shown on our invoice.

Vehicle Restrictions & Road Rules - There may be instances where vehicles are unable to be negotiated over speed humps, through turns, driveways etc., rendering some locations inaccessible. In this case, we will endeavour to collect/deliver passengers at the closest possible point we can. Should the driver deem any location or situation unsuitable for the vehicle, an alternative will be sought & used or termination of travel will occur if necessary - the driver's decision will be final and no refund will be paid. Drivers will adhere stringently to all legal road rules at all times. All drivers will plot his/her own travel route/s.

Smoking & Illegal Substances/Materials – Smoking and all illegal materials & substances are strictly prohibited in our vehicles.

Alcohol – Alcoholic beverages may only be consumed en route, (except to/from school functions) by persons over the age of 18 and where full responsibility is assumed by the passenger/s. We will not be held responsible nor liable for you or any part of your party consuming alcohol nor the consequences that may ensue. Alcohol supplied by us will only be served once the vehicle has stopped. All alcohol consumption is your responsibility and at your own risk and you alone shall assume full liability.

Food - No food of any description is to be consumed inside our vehicles. If included in your package, drivers will serve any food once the vehicle has stopped & passengers alighted.

Subcontractors – During peak times, we may use the services of other limousine companies. Although other companies will remain under our supervision, they will be governed by their own operational guidelines & operate at all times under their own insurance policies.

Disclaimer – These Terms & Conditions & Privacy Policy are current & subject to change without notice. All use of our websites, documents, bookings & enquiries are subject to our Privacy Policy (displayed on our websites) and our Terms & Conditions document.